

ADVISING EXPECTATIONS WORKSHEET (ADVISOR)

Advisee: _____ Advisor: _____

(Check all that apply; you can put question marks if you want)

ADVISING STRENGTHS

- I have a comprehensive understanding of MIT rules and regulations.
- I can suggest classes that are a good fit for a wide variety of advisees.
- I have good connections with people at different departments or centers at MIT, which I'm happy to activate on behalf of my advisees.
- I have experience with the various support resources for students at MIT.
- In the course of my career, I've acquired experience in a subject outside math: _____
- In the course of my career, I've acquired experience outside academia in this sector: _____

CHOOSING CLASSES

- I expect my advisees to make their own class choices, but I will make sure that they understand the academic regulations and are able to graduate on time.
- I expect my advisees to make their own class choices, but would like to discuss their motivations with them, and make comments and suggestions.
- I expect to have an in-depth discussion of class choices with my advisees, which will affect what they register for.
- I like to suggest classes which my advisees haven't thought about.

ACADEMIC AND CAREER PATHWAY

- If my advisees are hesitating between several different majors, I can provide good advice.
- I can help my advisees make a long-term plan which will orient them towards graduate school in Mathematics.
- I can help my advisees make a long-term plan which will orient them towards graduate school in a subject other than Mathematics: _____
- I can help my advisees make a long-term plan which will orient them towards a career in these industrial sectors: _____

(There's a page two!)

OUTSIDE MIT

- I expect my advisees to have their own plans for summer activities.
- I am happy to talk to my advisees about academic summer activities (such as research experiences).
- I am happy to talk to my advisees about non-academic summer activities (such as internships).

INTERACTION

- My interaction with my advisees should mainly take place during regularly scheduled meetings (registration day, midterm meetings).
- I like to contact my advisees during breaks, so that we can plan for the semester ahead.
- If there are any issues during the semester, I expect my advisees to alert me as soon as possible.
- I like my advisees to contact me occasionally during the semester, just to update me on how they're doing.

COMMUNICATION

- I will answer my advisees' emails when I think it's needed, but at other times I might be too busy to do so.
- I will answer emails from my advisees eventually (within a week or so).
- I will answer emails from my advisees promptly (within a day or so).
- I'm ok with my advisees not answering some of my emails, if they're too busy.
- I expect that my advisees will answer my emails eventually (within a week or so).
- I expect that my advisees will answer my emails promptly (within a day or so).
- If email does not work for my advisees, I'm happy to experiment with other channels of communication.